

# How to Apply for a Firearm License in Namibia

## Overview

In Namibia, you cannot legally own or carry a firearm without an approved license issued by the Namibian Police Force (NAMPOL). The process may seem overwhelming, but this step-by-step guide ensures you follow the correct process to own a firearm legally.

## Step 1: Understand What a Firearm License Is

A firearm license is a legal document that permits you to own and use a specific firearm for a specific purpose. Each license is unique to the firearm and owner, and you need a separate license for each firearm you want to own.

## Step 2: Gather All Required Documents

You must gather the following documents:

- Completed Application Form (get it from your local police station)
- Sworn Declaration explaining your need for the firearm
- Certified copy of your Namibian ID
- Two recent passport-sized photos
- Proof of residential address (utility bill or signed confirmation letter)
- Police Clearance Certificate (apply at the police station)
- Competency Certificate (recommended but optional)
- Firearm Cancellation Form (if applicable)
- Supporting documents (land title, business registration, etc.)

## Step 3: Fill in the Application Form

Fill in the form clearly using block letters and black ink. Include personal details, firearm details, intended purpose, and information about your safe.

## Step 4: Submit Your Application

Visit your local police station and submit your full application file. You may be interviewed and asked for

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fingerprints. A reference number will be provided.

### **Step 5: Home Inspection & Background Check**

NAMPOL will inspect your home to ensure you have a proper gun safe. Your criminal background will also be checked.

### **Step 6: Wait for Approval**

Your file goes to the Firearm Licensing Board. Approval may take 6-12 weeks. Keep your reference number in case you need to follow up.

### **Step 7: Pay License Fee & Collect Firearm**

Once approved, collect your license from NAMPOL, pay the fee, and then collect your firearm from the seller or dealer.

### **Step 8: Responsibilities After Receiving Firearm**

You must:

- Store your firearm in a secure, approved safe
- Never lend your firearm to others
- Renew your license before expiry (usually every 5 years)
- Report theft/loss to NAMPOL within 24 hours
- Use the Firearm Cancellation Form if selling or transferring the firearm

### **Useful Contacts**

Namibian Police Firearm Division - Head Office

Windhoek, Namibia

Tel: +264 61 209 4111

Website: [www.nampol.gov.na](http://www.nampol.gov.na)

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### Final Checklist

Before submission, make sure you have:

- \* Application Form
- \* Sworn Declaration
- \* Certified ID Copy
- \* Two Passport Photos
- \* Proof of Residence
- \* Police Clearance
- \* Competency Certificate
- \* Firearm Cancellation Form (if needed)
- \* Supporting Documents (land, business, hunting, etc.)